

## OFFICER DECISION RECORD

**For staff restructures, please also complete an RA1 form to update the HR Portal. This is attached at Annex 2.**

Decision Ref. No:

ODR 1718187

### Box 1

**DIRECTORATE:** Learning & Opportunities – Children & Young People

**DATE:** 30 November 2017

**Contact Name:** Neil McAllister

**Tel. No.:** 01302 735283

**Subject Matter:** Applications for the Safeguarding and Access Fund (Round One)

### Box 2

#### DECISION TAKEN:

a) To Approve the following Safeguarding and Access capital allocations which were approved by the Learning Provision Organisation Board (LPOB):-

School / Academy	Description of Works	Value (excluding a 10% contribution from school)
Kirk Sandall Junior School	Safe and Secure Fencing	£11,980.67
Hexthorpe Primary Academy	Changes to fencing and gate for emergency access.	£2,193.81
Pennine View	Widening of existing road access within the school perimeter, reallocation of parking.	£32,085.81
Hill Top Academy	Video Intercom Entry System to main front door	£3,151.80
Arksey Primary School	Safe and Secure Fencing	£3,994.06
Coppice School	Safe and Secure Fencing	£24,534.68
Richmond Hill Primary	Safe and Secure Fencing	£17,729.43
Hooton Pagnell All Saints	Safe and Secure Fencing	£17,587.58
North Learning Centre	Safe and Secure Fencing and gates	£14,002.42
West Road Primary	New Fire Doors to four classrooms	£8,304.75
Tickhill Estfeld Primary	Electronic Entry and Intercom system	£6,652.86
Tickhill Estfeld Primary	Safe and Secure Fencing	£5,665.50
Plover Primary	New external classroom doors	£2,484.00
Plover Primary	Safe and Secure Fencing	£6,830.10
<b>TOTAL</b>		<b>£157,197.47</b>

In addition to the above funding allocations the Board accepted the recommendations to

approve urgent works following safeguarding and access concerns at the following schools:-

School / Academy	Description of Works	Value
Tickhill Estfeld Primary	Safe and Secure Fencing	£41,507.21
Branton St Wilfrid's C of E Primary	Safe and Secure Fencing	£21,056.00
Bessacarr Primary	Access Improvements	£7,815.18

b) To note The following applications were rejected due to being deemed as requested to enhance current provision or to address security issues rather than specific safeguarding solutions.

School / Academy	Description of Works
Branton St Wilfrid's	Electronic Visitor Management System
St Joseph's Rossington	Electronic Visitor Management System
Saltersgate Infant School	Electronic Visitor Management System
Edlington Victoria Primary	Electronic Visitor Management System
Norton Junior School	Electronic Visitor Management System
Scawsby Rosedale Primary	Electronic Visitor Management System
Hatchell Wood Primary	Electronic Visitor Management System
Armthorpe Academy	Electronic Visitor Management System
Park Primary	Electronic Visitor Management System
Pennine View	Car Park Fencing and Gates
Saltersgate Infant School	Development of a new entrance to the school site
Saltersgate Infant School	Shelter for young children and babies
Saltersgate Infant School	Fencing of external area for 3 classrooms
Norton Junior School	Disability Access
Wadworth Primary	Adaptations to Car Park Fencing and Gates
Hawthorn Primary	Car Park Lighting
Hawthorn Primary	CCTV to monitor parent access
Hawthorn Primary	Grill door to cover kitchen door left open due to insufficient ventilation
Plover Primary	CCTV system

Six further applications were deferred due to insufficient information / quotations being supplied.

### Box 3

#### REASON FOR THE DECISION:

At the request of Schools Forum, the Department for Education / Secretary of State gave permission to establish a central Schools Block DSG expenditure budget of £1,000,000 to focus on two areas:-

- Access;
- Safeguarding.

The budget is provided to deliver learning environment improvements within Schools, Academies, PRUs and Learning Centres and it is expected that a 10% contribution will be required towards any project based on the estimate provided. It is intended that the funding will be allocated over a 3 year period with a full review and progression report supplied to School Forum in July 2018.

Schools Forum delegated responsibility for administering the funds through the School Organisation Board and the initial requests were considered on 9 November 2017. The Board discussed each application on a case by case basis following recommendations from Construction Services and the School Organisation Service. The approved bids were felt to meet the defined criteria of the Safeguarding and Access fund and were as such approved under these conditions.

Additional conditions were also placed including that fencing should be installed at the accepted height of 1.8 metres due to planning regulations, unless specific need can be evidenced otherwise.

#### **Box 4**

##### **OPTIONS CONSIDERED & REASONS FOR RECOMMENDED OPTION:**

- 1) Do nothing – This would put the safety of Doncaster children at risk.
- 2) Approve all applications – This would remove the focus of a limited fund from the highest priority cases.
- 3) Agree the decisions of the Board – To focus on the highest priority need and not fund applications where only enhancements would be gained to existing systems.

**Option 3 is the recommended option to agree the decisions of the Board and prioritise the funding where specific safeguarding solutions can be identified.**

#### **Box 5**

##### **LEGAL IMPLICATIONS:**

Section 1 of the Localism Act 2011 provides the Council with the general power of competence which allows the Council to do anything with a person may generally do. S111 Local Government Act 1972 states that a local authority shall have power to do anything (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions.

Section 175 of the Education Act 2002 the Council must exercise its functions as a local education authority with a view to safeguarding and promoting the welfare of children.

Capital allocations must be made in approved with the Council's Financial Procedure Rules.

Legal Services have been consulted to draft the Funding Agreements with schools and academies. Compliance with the terms of the Funding Agreements should be monitored to ensure the funds are spent in accordance with the approved schemes of work.

**Name:** \_Rebecca Brookes **Signature:** [REDACTED] **Date:** \_05/12/17  
**Signature of Assistant Director of Legal and Democratic Services (or representative)**

**Box 6**

**FINANCIAL IMPLICATIONS:**

**Capital**

This ODR is to approve capital expenditure of £227,575.86 for safeguarding or access work within educational establishments which have been approved by the School Organisation Board.

Funding of £1m currently forms part of the LOCYP Capital Programme. This £1m was originally Secretary of State approved DSG funding from 2015-16 specifically for safeguarding and access schemes. The DSG grant funding terms and conditions were adhered to in 2015-16 by matching schemes to this allocation in that year and setting aside the equivalent £1m Local Authority Capital Maintenance funding for allocation on these schemes through the Safeguarding & Access Board.

Should this ODR be approved a balance of £772,424.14 would be remaining for future safeguarding and access applications to be approved by the School Organisation Board.

All schools are required to provide 10% funding towards the cost of any work at their school. The figures contained within the body of this report represent 90% of the cost of these schemes so the total value of all the projects would be £252,862.07.

All schools should sign a funding agreement to confirm the acceptance of the terms and conditions of this funding and confirm that any overspend from the figures above will not be the responsibility of Doncaster Council.

**Revenue**

There are no revenue implications of this decision to the Local Authority. If there are any additional revenue costs then the individual schools will have to meet these from their existing budgets.

**Name:** Stephen Boldry **Signature:** [REDACTED] **Date:** 4<sup>th</sup> December 2017  
**Signature of Assistant Director of Finance & Performance (or representative)**

**Box 7****HUMAN RESOURCE IMPLICATIONS:**

There are no HR implications associated with this particular decision

**Name:** \_Sarah Brown **Signature:** \_  \_ **Date:** 04<sup>th</sup> December 2017  
**Signature of Assistant Director of Human Resources and Communications (or representative)**

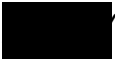
**Box 8****PROCUREMENT IMPLICATIONS:**

There are no direct procurement implications associated with the allocation of Safeguarding and Access capital funding to the proposed schools. However, the procurement of the associated works/service must be in accordance with either the Councils Contract Procedure Rules and or the Schools own Financial Procedure Rules.

**Name:** \_Shaun Ferron **Signature:** \_  \_ **Date:** \_05.12.17\_  
**Signature of Assistant Director of Finance & Performance (or representative)**

**Box 9****ICT IMPLICATIONS:**


There are no ICT implications associated with this decision.

**Name:** Peter Ward (Governance & Support Manager)  
**Signature:**  **Date:** 07/12/17

**Signature of Assistant Director of Customers, Digital & ICT (or representative)**

**Box 10****ASSET IMPLICATIONS:**

The approved Safeguarding and Access capital allocations will cover works across a mix of Local Authority Schools and Academies to improve safeguarding standards for Doncaster children. As such, the proposal as outlined is fully supported from an assets perspective.

**Name:** Gillian Fairbrother (Principal Property Surveyor)  
**Signature:**  **Date:** 4<sup>th</sup> December, 2017

**Signature of Assistant Director of Trading Services and Assets (or representative)**

**Box 11****RISK IMPLICATIONS:****To be completed by the report author**

Complying with statutory regulations.

**(Explain the impact of not taking this decision and in the case of capital schemes, any risks associated with the delivery of the project)**

**Box 12****EQUALITY IMPLICATIONS:****To be completed by the report author**

In taking this decision, the decision maker must be aware of their obligations under section 149 Equality Act 2010. This section contains the Public Sector Equality Duty (PSED). It obliges public authorities, when exercising their functions, to have 'due regard' to the need to:

- a) Eliminate discrimination, harassment and victimization and other conduct which the Act prohibits;
- b) Advance equality of opportunity; and
- c) Foster good relations between people who share relevant protected characteristics and those who do not.

Local educational facilities will remain accessible for local children and their families.

**Name: Neil McAllister    Signature: \_\_\_\_\_    Date: 30/11/2017**  
**(Report author)**

**Box 13****CONSULTATION****Officers**

**(In addition to Finance, Legal and Human Resource implications and Procurement implications where necessary, please list below any other teams consulted on this decision, together with their comments)**

**Members**

**Under the Scheme of delegation, officers are responsible for day to day operational matters as well as implementing decisions that have been taken by Council, Cabinet, Committee or individual Cabinet members. Further consultation with Members is not ordinarily required. However, where an ODR relates to a matter which has significant policy, service or operational implications or is known to be politically sensitive, the officer shall first consult with the appropriate Cabinet Member before exercising the delegated powers. In appropriate cases,**

officers will also need to consult with the Chair of Council, Committee Chairs or the Chair of an Overview and Scrutiny Panel as required. Officers shall also ensure that local Members are kept informed of matters affecting their Wards.

Please list any comments from Members below:

**Box 14**

**INFORMATION NOT FOR PUBLICATION:**

It is in the public's interest to be aware of this decision record under the Freedom of Information Act 2000, therefore this decision will be published in full redacting signatures only.

Name Neil McAllister Signature: [REDACTED] Date: 24/11/17  
Signature of FOI Lead Officer for service area where ODR originates

**Box 15**

Signed: [REDACTED] Date: 19 December 2017  
Director of People

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Additional Signature of Chief Financial Officer or nominated representative for Capital decisions.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Mayor or relevant Cabinet Member consulted on the above decision (if required).

- This decision can be implemented immediately unless it relates to a Capital Scheme that requires the approval of Cabinet. All Cabinet decisions are subject to call in.
- A record of this decision should be kept by the relevant Director's PA for accountability and published on the Council's website.
- A copy of this decision should be sent to the originating Directorate's FOI Lead Officer to consider 'information not for publication' prior to being published on the Council's website.
- A PDF copy of the signed decision record should be e-mailed to the LA Democratic Services mailbox